



Printed Tape RFQ Worksheet

Roll specification, artwork, approval and delivery in one purchasing brief.

01 | YOUR PROJECT

Company

Contact name

Business email

Project / brief reference and date

Carton surface, use and current closure issue

02 | ROLL CONSTRUCTION AND EQUIPMENT

Tape width (mm)

Usable length per roll (m or yd)

Total thickness (microns) / tolerance

Backing / adhesive preference

Core inside diameter (mm)

Dispenser / case sealer model

03 | ARTWORK AND PRINT

Artwork filename / version

Tape background / color reference

Print colors / physical color references

Repeat length (mm) / print orientation

Website upload: PDF, PNG or JPG preview. Email AI / EPS master artwork to sales@saflopack.com.

State units explicitly: 100 yd = 91.44 m; 2 in = 50.8 mm. These are conversions, not stock sizes.



Printed Tape RFQ Worksheet

Roll specification, artwork, approval and delivery in one purchasing brief.

04 | QUANTITY, PACK-OUT AND DELIVERY

Rolls per design / number of designs

Rolls per carton / carton requirements

Labels, printed cores, barcodes or private-label pack-out

Named destination / shipping basis

Target arrival or dispatch date (specify)

05 | PROOF, SAMPLE AND COMMERCIAL CONFIRMATION

Digital proof approver / artwork revision

Physical sample / carton trial required?

Acceptance checks: adhesion, print, dimensions and pack-out

Supplier to confirm: specification, MOQ, availability and lead-time start

Quote separately where applicable: unit price, setup, samples, freight

Approved brief: name / date

Open question / supporting file reference

Keep the approved artwork version and written quotation with the purchase order.

This worksheet records buyer requirements. It is not a technical data sheet or product guarantee.